



Skory Training Center
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TRAINING SCHEDULE

Date & Time	All courses taught by Arlie C. Skory, SPHR, Sage Certified trainer
July 21 & 22, 8:30 to 4:00 pm	Abra HR Basic This Basic class is designed for staff new the Abra system or as a refresher. Maintain employee information for maximum reporting benefit. We will review all Details and Actions. Run Mass Updates, Mass Pay Rate Updates and other Processes. Run standard reports, including how to enter custom criteria. Create custom reports using Abra Secure Query.
July 23, 10:00 to noon	Abra User Group Please join us for this free event to meet with other Abra Users, share ideas and best practices, learn more about future Abra directions, and ask questions.
July 23, 1:00 to 5:00 pm	Customizing Abra Learn how to create custom screens using Abra Toolkit to expand your Abra system. Includes understanding best practices, using custom codes tables, creating calculated fields, and tips for creating Crystal Reports to share your custom information.
July 24, 8:30 to 4:00 pm	Crystal 10 Learn to write Crystal Reports specifically for the Abra data files. Create multiple file reports, add parameters, and create custom fields.

Training Seminar Registration

Name—Attendee 1 _____
 Name—Attendee 2 _____
 Name—Attendee 3 _____
 Name—Attendee 4 _____
 Company _____
 Address _____

 Phone _____

Sign up for:	Date	Price
<input type="checkbox"/> Abra Basic HR—2 days	7/21 & 22	\$1095.00
<input type="checkbox"/> ABRA USER GROUP	7/23/09	FREE
<input type="checkbox"/> Customizing Abra—1/2 day	7/23/09	\$295.00
<input type="checkbox"/> Crystal 10—1 day	7/24/09	\$595.00

Total _____

*On-site training
 is also available.
 Ask about our
 "Classroom on
 Wheels"*

Comments: _____

Method of Payment

Bill Me
 Check

Notify me of date for Abra Payroll Year End Seminar _____